ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

Hebrew Theological College recognizes that students with disabilities may require specific assistance and will make efforts to provide reasonable accommodations.

Students with disabilities who require accommodations must make those needs known to the Chairman of the Psychology Department, acting as the school’s Disabilities Officer, who will review the documentation and determine what accommodations or additional information may be needed to properly determine a student’s needs and eligibility for them. It is the responsibility of the student to make these needs known in a timely fashion and to provide documentation prior to the beginning of any semester in which accommodations are desired.

In some cases where only minor accommodations are required (such as requesting to sit in the front row because of a visual or hearing impairment), the student should feel free to simply ask the faculty member. If requests for minor accommodations are not responded to adequately, the student should make the request to the school’s Disabilities Officer.

Accommodations

We will make reasonable accommodations for documented disabilities. These accommodations may include course load modifications, exam accommodations (including extra time), readers, assistance in acquiring electronic media text books, interpreters, note takers, and additional time to complete assignments. However, accommodations will not be provided if they fundamentally alter the nature of the program or if they would be unduly burdensome either financially or administratively.

The Disabilities Officer will review the documentation of a student’s disabilities and will meet with the student to develop an appropriate accommodation plan. Only modifications that do not fundamentally alter the nature of the program and that are not unduly burdensome financially or administratively or are required by law will be provided.

Once a student has been granted accommodations, they will be issued a letter specifying the parameters of their accommodations. It is the student’s responsibility to present a copy of this letter to each instructor from whom they want accommodations within the first week of each class. If a student’s accommodations are not being provided by an instructor, the student should report this to HTC’s Disabilities Officer.