FYHS COVID-19 GUIDELINES AND PROCEDURES

As the health and safety of our community is paramount, in consultation with our medical advisory board and institutional senior leadership, we developed a hybrid reopening plan for the 2020 – 2021 school year, presenting a blend of both in-person and online learning for our students.

In addition, we established guidelines and procedures to safely operate in-person learning on-campus. These guidelines are in effect unless otherwise indicated and supersede the standard rules outlined in the FYHS handbook from the start of the 2020-21 school year.

Together with HTC leadership, the FYHS administration will continue to monitor trustworthy sources of information, consult with our medical advisors, and adjust our protocols as needed, to ensure FYHS provides as safe and secure a learning environment as possible. As a result, these guidelines may be modified at any time.

Safety Precautions

- All students and faculty are required to wear masks – covering the nose and mouth – at all times inside any HTC/FYHS building.
- All students and faculty are required to wear masks outdoors if they are within six feet of another person.
- Students and faculty/staff must practice social distancing at all times.
- Every student and faculty/staff member will complete an online self-certification form each morning before entering the HTC/FYHS campus.

Illness

- If a student becomes ill during the school day, he must immediately tell his Rebbe or teacher, who will inform the office. The office will contact the student’s home and arrange for pick-up. The student will be directed to the infirmary where he will remain until he can be picked up.

Closed Campus

- Students are not permitted to leave the campus from the beginning of Shacharis until the end of the school day unless there is a medical situation which necessitates leaving. “Campus” is limited to the immediate campus of FYHS/HTC, including the main building, Beis Midrash building, grounds, and parking lot. The shops along Touhy Avenue, including both Starbucks and the Citgo gas station, are considered off campus and may not be entered.
For the safety and hygiene of the students, non-dormitory students may not access the dormitory wing at any time.

**Covid Related Closures**
- If school will need to close due to a Covid-19 outbreak, either in a single shiur or school wide, parents and students will be informed in a timely manner.
- If a shiur or multiple shiurim cannot meet in person, learning will continue via Zoom.

**Zoom Standards**
- Every student must have access to one of the following devices: a laptop, desktop, Chromebook or tablet – with a web camera and microphone. If this is a challenge, please contact the office for assistance.
- Smartphones may not be used for Zoom shiurim/classes, as students often receive calls, texts, alerts, and/or emails which distract them from their learning.
- Headphones/earbuds/earplugs are recommended for students, so they can listen to instruction and block any background noise from disturbing class.
- Learning must take place while sitting in a chair and at a table or desk. Lying down on a bed/recliner while learning remotely is not acceptable.
- Teachers should be able to see not only the student’s face, but the work area and hands of the student. Click here to learn how to optimize a computer camera to enable this to be done easily.
- A separate note-taking device, other than the device used for the Zoom class, must be used for note taking. Students should use either an actual notebook or another technology device for taking notes.
- Wi-Fi connections can be spotty at times and present interruptions to a student and the rest of their class. If this is a concern, we encourage families to explore increasing your internet plan, or purchasing a booster for your Wi-Fi, at an approximate cost of $20.
- Every in-person shiur will be set up with Zoom. If a student cannot attend shiur in person, whether he be an in-towner or a dormer, he must attend via Zoom.
- Arriving on time to classes is mandatory. Late arrivals disturb the flow of a class. If late arrivals – even brief ones – become frequent, the administration will be notified. If a student arrives more than 10 minutes late, he will not be allowed in class until the next class break – or following class session.

We look forward to an exciting year of growth and learning, despite the Covid-19 challenge and we thank you in advance for your compliance to these guidelines.